



# St. Margaret School

42 Bishop Ave., Rumford, RI 02916 Tel: 401-434-2338 Lee Ann Nunes, Principal

## *Welcome to St. Margaret School!*

In order for your application to be processed, copies of the following documents must be submitted with the registration fee and application.

- \$200 Registration Fee
- Copy of Birth Certificate
- Copy of Baptismal Certificate
- Grades 1-6 – Immunization Records
- Pre-K, Kindergarten and Grade 7 – Proof of Physical and Updated Immunization Records

*Thank you for your interest in St. Margaret School!*

School's Website: [www.stmargaretsch.org](http://www.stmargaretsch.org)

Office Email: [bclancy@stmargaretsch.org](mailto:bclancy@stmargaretsch.org)

Office Phone: 401-434-2338

# Saint Margaret School

Lee Ann Nunes, Principal - lnunes@stmargaretsch.org - www.stmargaretsch.org  
42 Bishop Avenue, Rumford, RI 02916 Tel: 401-434-2338

## APPLICATION FOR ADMISSION 2018 - 2019 School Year

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Legal Name, Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

<b>Pre- School</b> ____ 5 Day All Day ____ 5 Day 1/2 Day ____ 3 Day All Day ____ 3 Day 1/2 Day (Must be 3 years old by 9-1-18 Must be toilet trained)
<b>Kindergarten</b> ____ Full Day (Must be 5 years old by 9-1-18)
<b>Grades 1 - 8</b> ____ Current Grade

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Religion: \_\_\_\_\_ Baptised: \_\_\_\_ Yes \_\_\_\_ No

Sex \_\_\_\_ M \_\_\_\_ F

Date of Birth: \_\_\_\_\_ City and State of Birth: \_\_\_\_\_

Previous School Attended; Name: \_\_\_\_\_

Address: \_\_\_\_\_

### For Catholic Applicants:

Baptism Date: \_\_\_\_\_ Church: \_\_\_\_\_ City & State: \_\_\_\_\_

First Communion Date: \_\_\_\_\_ Church: \_\_\_\_\_ City & State: \_\_\_\_\_

## FAMILY INFORMATION

	Mother	Father
Full Name	_____	_____
Maiden Name	_____	_____
Home Address	_____	_____
Cell Phone	_____	_____
Work Phone	_____	_____
Email	_____	_____
Occupation	_____	_____
Employer	_____	_____
Religion	_____	_____
Parish (Name, address)	_____	_____

If you are a parishoner of Saint Margaret Church, are you a contributing member? \_\_\_\_ Yes \_\_\_\_ No

Student Lives with: \_\_\_\_ Both Parents \_\_\_\_ Mother \_\_\_\_ Father \_\_\_\_ Guardian (if checked, fill out below)

Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

# APPLICATION FOR ADMISSION

2018- 2019 School Year

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Name of person responsible for tuition/fees payment:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

To be considered for admission, the following documents, including a non-refundable application fee, must accompany this application:

1. Copy of Baptismal Certificate (Catholics only)
2. Immunization Record (Students entering Kindergarten and Grade 7 must have physical)
3. Copy of custody decree (if applicable)
4. Copy of Birth Certificate
5. Current report card (if entering Grades 1-8)
6. A \$200 non-refundable application fee

\_\_\_\_\_  
*Printed Name of Parent/Guardian*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Parent/Guardian*

## TUITION PAYMENT POLICY FOR ST MARGARET SCHOOL

1. Tuition may be paid in full with the initial billing each year.
2. The payment plan includes 10 equal payments beginning in June and ending in March. Payment will be deducted from a checking or savings account or paid in two installments or paid in full. If there is a default in payment, or if tuition is delinquent students should not expect to receive Progress Reports, Report Cards, diplomas, take mid-term or final exams, or have high school applications processed or be allowed on field trips, including the trip to Washington, DC.
3. Registration for the coming academic year will not be accepted from delinquent tuition accounts. When the account is up to date, registration will be accepted on a space available basis.
4. Any exceptions are to be explained immediately to the Pastor.

**Parishioner tuition rate is only offered to families who are active parishioners of St Margaret Parish.**

- Registered parishioner at St Margaret Parish for at least one year.
- Regularly attend mass at St Margaret Church.
- Actively participate in parish activities.
- Contribute a minimum of \$10 per week to church support.

### Admission Protocol and Requirements

This protocol is followed provided all necessary papers have been received at school. The order of admission is as follows:

1. Siblings of parishioners presently enrolled in St Margaret School provided all the necessary requirements are met, and provided there are openings in the respective grades.
2. Parishioners of St Margaret Parish provided all necessary requirements are met, and there are openings in the respective grades.
3. Siblings of non-parishioners presently enrolled in St Margaret School provided all the necessary requirements are met, and provided there are openings in the respective grades.
4. Non-parishioners without an existing parish school provided all necessary requirements are met, and there are openings in the respective grades.
5. Non-parishioners with an existing parish school and there are openings in the respective grades.



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## TUITION 2018- 2019 School Year

### IN-PARISH TUITION

*Church budget must be up to date (\$520) as of December 31, 2018 to be eligible for the In Parish rates.*

#### Pre-School

Half Day \$175/wk

Full Day \$210/wk

#### Kindergarten

\$6,870

#### Grades 1-8

1<sup>st</sup> Child \$6,420

Other Child \$6,195

### OUT OF PARISH TUITION

*Non-Parishioner families may ask their pastor for a tuition subsidy.*

#### Pre-School

Half Day \$175/wk

Full Day \$210/wk

#### Kindergarten

\$7,670

#### Grades 1-8

Per Child \$7,445

### EXTENDED DAY INFORMATION

*The Extended Day Program is open every day from 7am-8am and 2:30pm-5:30pm.*

#### Rates:

Option 1: 1-10 hours weekly ..... \$8.50/hour

Option 2: 11-20 hours weekly ..... \$7.50/hour

Option 3: Family Rate ..... \$13/hour

Option 4: As Needed ..... \$10/hour

- Extended Day billing is done through APS, our tuition company.
- Payments will be automatically withdrawn from a checking or savings account on the 5th of each month for charges incurred during the previous month.



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## FINANCIAL AID INFORMATION

Apply for financial aid through **Facts Tuition Aid**

Log into <https://www.factstuitionaid.com>

Click "Application Sign-in" if you have used the site before.

Click "Register" if you have not used the site before.

Application deadline is March 1, 2018.

You must apply to Facts Tuition Aid to be considered for aid from the Daniel and Mary Fitzpatrick Endowment.

## APS – TUITION COMPANY

This information serves an informational purpose only; please keep it for your personal reference as it explains the details of the programs offered by St. Margaret School and Automated Payment Systems (APS).

**Option 1:** Tuition payment in full

**Option 2:** Tuition in two installments (June 1 and February 1).  
There is a \$20 fee for this option.

**Option 3:** APS Automatic Monthly Payment Plan. Tuition is paid in ten monthly installments via the electronic funds transfer system of APS. Payments are made from June-March and are deducted from a checking or savings account.

A \$40 annual fee is charged for this option and will be included and or deducted from your first payment.

You may select the 5<sup>th</sup> or the 20<sup>th</sup> of each month as the date on which your payment is due.

A \$25 late fee will be incurred if an electronic payment is missed on the date of the scheduled transfer.



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## DRESS CODE REGULATIONS

Students who are not in uniform are considered unprepared for school.  
Parents will be called to bring appropriate uniform clothing.

At St. Margaret School we take pride in the appearance of our students. The way they look reflects their attitude towards school and about themselves. All students are expected to dress in compliance with the uniform guidelines and to groom themselves neatly and appropriately at all times. Regulation uniforms are worn daily in Grades K-8. Pre-school wears our regulation gym uniform. Uniforms are purchased through Donnelly's School Apparel: [www.donnelysclothing.com](http://www.donnelysclothing.com)

### GYM UNIFORM (Girls & Boys)

*Navy t-shirt, shorts, sweatshirt & sweatpants.*  
(Shorts may only be worn August-Oct 31 & May 1-June.)



**SHOES:** Any color sneaker & socks are allowed for gym.

### SCHOOL UNIFORM (Girls & Boys)

*Gray polo, navy shorts & navy pants.* (Shorts may only be worn August-Oct 31 & May 1-June.)



**SOCKS:** White or navy, must show above shoe.  
**SHOES:** Solid low black sneaker with black sole (no logos), or black dress shoe.

### Grades 6-8

*Boys' dress shirts and ties for mass and special occasions.*



### OUTERWEAR:

Jackets, coats, non-uniform sweatshirts, non-uniform sweaters or snow boots cannot be worn in school. There are navy sweaters, navy sweatshirts and gray sweatshirts, all with the St. Margaret School logo, that are acceptable to wear with the school uniform.

### HAIR:

• **Boys'** hair must be kept neat and well groomed. No initials, letters or words may be cut into hair. Hair may not be outlandish in any way (examples: Mohawk, ponytail, spiked, or dyed any unnatural color.)

• **Girls** may wear plaid headbands that are available through Donnelly's. Solid navy or white headbands without decoration may also be worn. These are the only headbands that may be worn. Attaching feathers, strands of colored hair, or dyeing hair unnatural colors are not allowed.

**TATTOOS:** No rub-on, Henna or real tattoos.

No pocketbooks or book bags may be carried during the day. Jewelry and make-up will be kept to a minimum for middle school girls. Girls below Grade 6 shall wear no jewelry or make-up.

### SCHOOL UNIFORM (Girls)

*In addition to the universal uniforms, girls have the option of wearing jumpers/skirts, depending on grade.*

#### Grades K-5

*White blouse & plaid jumper.*



**SOCKS:** White or navy knee socks or footed tights.

#### Grades 6-8

*Gray polo & plaid skirt.*



#### Grades 6-8

*Girls' dress blouse for mass and special occasions.*



## **Saint Margaret School is a peanut and tree nut free school.**

The goal at Saint Margaret School is to provide a safe environment for students with a severe allergic reaction to tree nuts & peanuts. These allergies are life threatening and require medical intervention if a child is exposed to these foods. Some students are allergic to the smell of peanuts, while others may have an allergic reaction after eating or touching tree nuts, peanuts or tree nut/ peanut products.

- Foods containing tree nuts/peanuts will not be served at St. Margaret School.
- Children who bring their lunch from home may not have any tree nut/peanut product in their lunch box. If so, the item will be removed from the lunch box and replaced with a substitute from the cafeteria .
- Art products and classroom projects may not use materials that include tree nuts/peanuts.
- Any treats from home must not contain tree nut/peanut products. Please include the label from the cake box, frosting container etc. from homemade goods. If there is any question about whether it is appropriate, or it does not have a label it will not be distributed to students.